

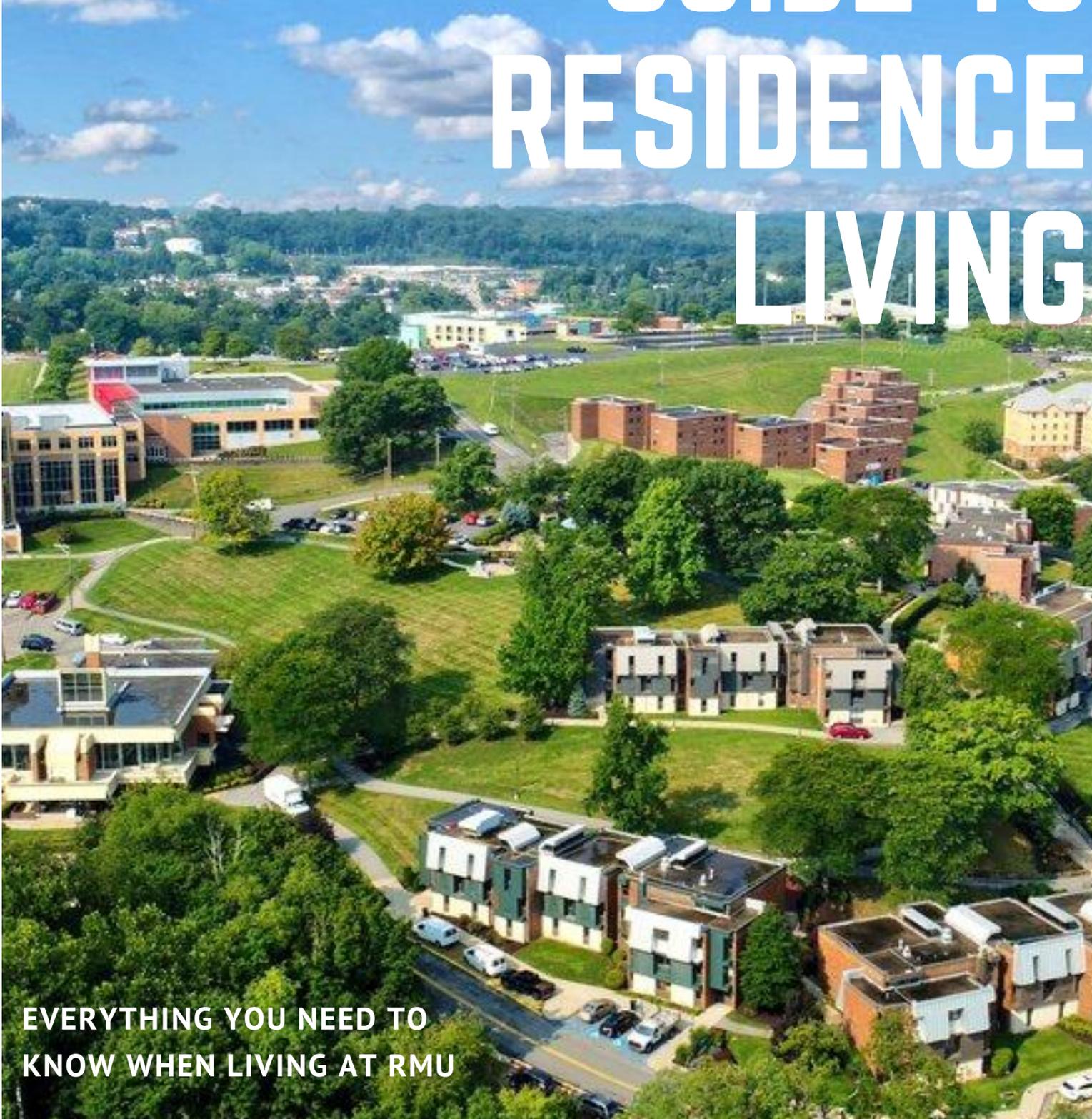
RMU

ROBERT MORRIS UNIVERSITY

GUIDE TO RESIDENCE LIVING

2020 - 2021 | VOLUME 1 | ISSUE 2

EVERYTHING YOU NEED TO
KNOW WHEN LIVING AT RMU



HOW TO USE THIS GUIDE

The RMU Guide to Residence Living was created for all residential students to use as a way to learn about and get connected to resources on campus that are especially helpful for students who live on campus.

Within this guide, you can click on any section headline or webpage highlight and you will be connected to the resources website or to more information about how the resource can help you.

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FROM THE DIRECTOR

Welcome to the RMU Colonial Family!

Living on campus is an integral part of the total university experience. Pursuing intellectual activities, exploring your individuality, and experiencing independence create the perfect combination of experiences that defines university life.

Your choice to live on campus and take advantage of its many opportunities puts you in the middle of a dynamic living-learning environment. Living with other students who share your interests, concerns, and desire to succeed will help you to build personal relationships that will last a lifetime. In addition, living at Robert Morris University will allow for extra hours that may be better spent studying, participating in extracurricular activities, and enjoying time with friends.

On-campus living puts you at the center of campus life while giving you the chance to choose the lifestyle that's right for you. Life in a residential community offers numerous opportunities for academic achievement, personal development and enjoyment. Each residence hall community at Robert Morris University has its own personality and character. However, the essence of the residence hall experience lies within the various interests, professional aspirations, and concerns that its residents share with one another. Through meeting and associating with fellow residents, you will be both challenged and supported.

Living and learning at Robert Morris University is a great experience that will help prepare you to meet the many challenges and opportunities you'll face throughout your life. You have chosen to make your future of academics, leadership development, health and wellness, respect for others, and engaging at Robert Morris University. We believe you have made the right choice! Living on campus is the best way to explore and live the full college experience. This is your chance to make college count!

The following Guide to Residential Living is designed to help you make the most of your residential experience at Robert Morris University. It contains information about the university as a whole, as well as Office of Residence Life policies, procedures, and services. Please take a few minutes to read through this important information. Resident students are responsible for the information contained in this document so be sure to keep this guide handy throughout the year for your reference.

If you have questions about campus life, or if there is something we can do to help you make the most of your college experience, please contact a member of our staff.

Go Colonials!

Sincerely,

Anne Lahoda
Director
Office of Residence Life

2020 - 2021 ROBERT MORRIS UNIVERSITY READY PLAN

This RMU Ready Plan outlines the university's plans for resuming in person instruction and residential living in accordance with the requirements and guidance of Pennsylvania Governor Tom Wolf, the U.S. Centers for Disease Control and Prevention (CDC), The Pennsylvania Department of Health, the Pennsylvania Department of Education (PDE), and the Allegheny County Health Department. The governmental requirements and public health guidance related to mitigating the spread of COVID-19 continue to evolve. This plan will evolve accordingly, and updates will be shared with the campus community.



Face-to-face classes will end at Thanksgiving break, followed by remote instruction and exams. Students who travel home for the break will be encouraged to stay there for the final weeks of the semester.



Physical distancing & diligent hygiene is important.

- Masks are required in any situation where you cannot be more than 6 feet away from others.
- Hand sanitizer is available throughout each building on campus.
- Wash your hands often.
- Reduced capacity in public areas including elevators.
- Floor indicators will be placed on floors to assist in physical spacing.
- No guest policy will be enforced within the residence halls. People who do not live in that building will not be able to visit.
- Residence Hall programming will comply with physical distancing guidelines and policies.
- Students will be grouped into "social pods" related to their housing assignments.



Guidelines for Campus and Student-Centered Programming

- The numbers of guests/attendees must comply with current applicable guidance as well as the modified capacity of the space
- Follow the previous process of reserving spaces



Reporting Non-Compliance

Students, faculty, and staff may report non-compliance with this plan and/or other COVID-19 related safety measures to the Provost's Office, Dean of Students Office, RMU Police Department, or immediate supervisor, as appropriate. The university also utilizes a web-based tool for anonymously reporting non-compliance. This resource should be used as a last resort when an individual is uncomfortable reporting non-compliance through other university channels. Using this reporting page, you will see "COVID-19 related" as an option under "Nature of the report." Individuals are requested to report any instances of non-compliance with this plan without fear of repercussions. "If you see something, say something." Click here to report through Maxient.



Move-In Guide contains all the steps residential students need to take before returning to campus. This includes signing the Addendum to Fall 2020 - Spring 2021 Student Housing Contract, Acknowledgment of Risk and Responsibility during COVID-19, and completing the Student Safety Plan. Click here to view the Move-In Guide.



CLEAN HANDS ARE
HEALTHY HANDS

Enhanced cleaning will occur all over campus. All areas will have cleaning supplies available for you to wipe down surfaces on your own, as well.



Monitor your health. If you are not feeling well please stay at home/in your room. Call MyHealth@School Center if you are concerned about your symptoms.

For the complete 2020-2021 Robert Morris University Ready Plan, please click here.

ROBERT MORRIS UNIVERSITY (RMU) 2020 - 2021 HOUSING CONTRACT ADDENDUM

In addition to the terms and conditions of the Fall 2020 – Spring 2021 Student Housing Contract, I agree to adhere to the requirements included in: (1) this Addendum, (2) the Code of Student Conduct, as supplemented by the RMU Code During COVID-19, and (3) all other applicable university policies. I understand that these requirements are designed to help protect the health and safety of all members of the campus community, including myself.

I also acknowledge and agree that:

If I have one or more roommates, I will follow the University's pre-approved configuration for multiple occupancy rooms and will not change the pre-approved layout.

I will not enter into any residence hall other than my own until further notice from the Dean of Students.

No guests are permitted to visit the residence halls until further notice from the Dean of Students.

I will comply with the restrictions imposed by Residence Life regarding the number of occupants of the same residence hall who may gather in one room.

I will wear a mask in all common areas in the residence hall, including but not limited to restrooms, laundry rooms, hallways, elevators, and stairways.

I will comply with all physical distancing requirements, including occupancy limits, established by Residence Life for common areas in the residence hall.

I will adhere to all directional signage designed to maximize physical distancing in common areas.

Common areas in the residence hall may be closed at the discretion of the Dean of Students.

If I develop symptoms or test positive for COVID-19, I will follow the university's instructions regarding relocating to an appropriate isolation or quarantine space. Removal from a residence hall room to isolate or quarantine does not constitute a termination of my Student Housing Contract.

I have completed the Safety Plan that is attached to this Addendum. My Safety Plan may be activated in the event that it is necessary to implement quarantine or isolation measures or to close the residence halls.

RMU has created a fall schedule that will allow students to go home at Thanksgiving and stay there for the rest of the semester, as recommended by the Pennsylvania Department of Education. If I do go home for Thanksgiving, I understand that I should stay there, if possible, for the rest of the semester for health and safety reasons. If I choose not to go home for Thanksgiving, I may remain in my assigned room. The university -- including residence halls and dining facilities -- will remain open until the end of the semester. I acknowledge that I will not receive a prorated credit or refund of room and board or other fees if I go home for Thanksgiving and/or the virtual instruction and virtual exams that will follow the Thanksgiving break.

I understand that my right to live in university housing is conditioned upon my compliance with these terms and conditions as well as the terms and conditions of the other documents listed above and applicable university policies. I acknowledge and agree that my failure to comply with any of these requirements may be grounds for my removal from university housing, in the sole discretion of the Dean of Students.

ROBERT MORRIS UNIVERSITY (RMU) ACKNOWLEDGMENT OF RISK AND RESPONSIBILITY DURING COVID-19 2020-21 ACADEMIC YEAR

RMU's plans for resuming in-person instruction and residential living have been developed carefully and in compliance with recommendations and requirements of the Centers for Disease Control and Prevention (CDC), the Pennsylvania Department of Health, the Pennsylvania Department of Education, and the Allegheny County Health Department related to mitigating the spread of the novel coronavirus, COVID-19. Our plans balance our primary concern for the health and safety of all members of the RMU community with our mission of providing a vibrant on-campus living and learning environment for the students we serve.

As we prepare to return to school and work, we must acknowledge that these activities are not risk-free. COVID-19 is a highly infectious, life-threatening disease declared by the World Health Organization to be a global pandemic. There is no current vaccine for COVID-19. COVID-19's highly contagious nature means that contact with others, or contact with surfaces that have been exposed to the virus, may lead to infection. RMU will strive to adhere to the evolving requirements and guidance from governmental and public health agencies and to adopt other best practices and preventative measures in the fight against COVID-19. RMU cannot, however, guarantee that you will not become exposed to or infected with COVID-19 while studying and/or living at RMU.

RMU has implemented new safety rules and precautions in order to mitigate the spread of COVID-19 on the RMU campus. These include the "RMU Code During COVID-19" supplement to the 2020-21 Code of Student Conduct and the Fall 2020 – Spring 2021 Student Housing Contract Addendum. Your compliance with the requirements included in those documents – as well as related policies adopted from time to time by Academic Affairs and the Dean of Students' Office – is essential to your personal health and safety as well as the health and safety of the entire RMU community.

RMU currently plans to provide in-person instruction during the fall 2020 and spring 2021 semesters. We may, however, have to adapt our plans in response to a spike in COVID-19 infections and/or related requirements or guidance from governmental and/or public health agencies, which may result in a transition to virtual and/or hybrid instruction for all or part of a semester. Regardless of the learning environment, RMU will continue to provide learning, academic credit, and certain non-academic services, and your tuition and fees will remain the same, irrespective of the means RMU uses to provide academic and other services.

By signing this Acknowledgment, you acknowledge and agree that:

1. You are aware of the risks of COVID-19 and the possibility of becoming infected with COVID-19 on the RMU campus.
2. You are voluntarily assuming these risks by returning to the RMU campus.
3. You understand that your agreement to and compliance with the terms of the "RMU Code During COVID-19" supplement to the 2020-21 Code of Student Conduct, related rules and regulations established by Academic Affairs and the Dean of Students' Office, the Fall 2020 – Spring 2021 Student Housing Contract Addendum (if applicable), and applicable university policies, in each case as modified from time to time, is a condition of your enrollment.
4. Your tuition and fees will remain the same if RMU transitions to a virtual and/or hybrid learning environment in response to a spike in COVID-19 infections and/or related requirements or guidance from governmental and/or public health agencies.

2020 CODE OF STUDENT CONDUCT DURING COVID-19

Everyone in the Robert Morris University (RMU) community plays an integral role in combating the spread of COVID-19. This “RMU Code During COVID-19” supplements RMU’s 2020-2021 Code of Student Conduct and establishes additional expectations that are necessary to promote a safe and healthy living and learning environment. RMU will strive to adhere to the evolving requirements and guidance from governmental and public health agencies. The RMU Code During COVID-19 will be modified if needed to address those evolving requirements and guidance and/or RMU health and safety policies. Best practices in the fight against COVID-19 continue to evolve, and the RMU Code During COVID-19 will evolve accordingly. All RMU students will be promptly notified of any updates to the RMU Code During COVID-19, and are expected to be attentive to these updates.

The RMU Code During COVID-19 requires all RMU students to:

Monitor yourself for symptoms of COVID-19. Symptoms may include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. If you are experiencing any symptoms, contact the MyHealth@School Center immediately at 412-397-6220 to participate in a telephone screening and be advised of next steps.

Stay home or in your assigned residence hall room if you feel ill or have had exposure to someone who has symptoms or has tested positive for COVID-19. Contact the MyHealth@School Center for further guidance.

Comply with the university’s directives regarding any isolation, quarantine, preventative and/or health-related measures that may become necessary.

Maintain good personal hygiene, including washing your hands often with soap and water (first choice) or hand sanitizer (second choice) for at least 20 seconds. Avoid touching your eyes, nose, and mouth. Cover your mouth and nose while coughing or sneezing, and wash your hands immediately.

Wear a face mask in all common spaces, including hallways, classrooms, labs, and the Library, subject to limited exceptions when necessary or appropriate, such as while eating in a dining hall or other designated area. If you do not have a mask, please contact the Office of Residence Life (412-397-5252) if you are a residential student or the Dean of Students’ Office (412-397-6483) if you are a commuter student.

Do not eat or drink anything – other than water – in classrooms being used for instruction or in labs.

Maintain appropriate physical distancing of at least six feet from other members of the RMU community, especially in classroom settings or in the presence of older members of the community.

Adhere to all directional signage and safety directives – such as protocols for entering or exiting classrooms and classroom buildings, dining halls, athletic and sports complexes, and other facilities – designed to maximize physical distancing in common spaces.

Follow the university’s directives regarding large gatherings, whether on or off campus.

Consider having a flu vaccine each fall.

Comply with any additional restrictions or requirements imposed by specific departments, schools, or programs.

Participate in any temperature taking, COVID-19 diagnostic or surveillance testing, and/or contact tracing measures that may be required by the university from time to time.

Take these preventive measures seriously and encourage your fellow students to do the same.

If you see something, say something! Report conduct that violates or is otherwise contrary to the intent of the RMU Code During COVID-19 and the fight against COVID-19. You may make an anonymous report via Maxient, the university’s easy-to-use software tool, which will direct reports to appropriate RMU personnel for response.

Your compliance with the RMU Code During COVID-19 is essential to your personal health and safety as well as the health and safety of the entire RMU community. Failure to comply with any requirements of the RMU Code During COVID-19 – or related rules and regulations established by the Dean of Students’ Office or Academic Affairs – is a violation of the Code of Student Conduct and may result in disciplinary action and sanctions.

Adopted: July 14, 2020

WE CARE ABOUT YOUR HEALTH

**WHILE YOU'RE HERE
PLEASE REMEMBER**



FACE MASKS
ARE MANDATORY



KEEP YOUR DISTANCE
STAY 6 FEET APART



CLEAN HANDS ARE
HEALTHY HANDS

THANK YOU FOR YOUR COOPERATION



ROBERT MORRIS UNIVERSITY

OFFICE OF RESIDENCE LIFE STAFF



Charles Forrester
Assistant Director

Supervises: Concord,
Lexington, Salem
forrester@rmu.edu
412-397-5951



Elizabeth Holt
Assistant Director

Supervises: Concord,
Lexington, Salem
holt@rmu.edu
412-397-5234



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Director



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412-397-5237



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Program Assistant

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Hancock
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412-397-5239



Bella Smith
Program Assistant

Supervises: Hamilton,
Ross, Gallatin
smithb@rmu.edu
412-397-5238



Jan Leopold
Office Coordinator

Office of Residence Life

This office coordinates the living-learning experience and housing for all residential students.

Washington Hall Lower Level
412-397-5252
reslife@rmu.edu
Mon - Fri 8:30AM to 5:00PM

Office of Residence Life Mission

Housing Contract & Application
Residence Hall Room Rates
Residence Hall Policies
Resident's Rights
Service or Assistance Animal
Registration
Leadership Opportunities

DON'T FORGET YOUR MASK



**WE CARE ABOUT
YOUR HEALTH**

**WEARING A MASK IN ALL
CAMPUS BUILDINGS IS MANDATORY.**

DON'T LEAVE HOME WITHOUT ONE.



RMU University Police & Parking Department

The RMU Police Department is a resource for all safety, security, and parking for all RMU properties.

Barry Center
412-397-2424
publicsafety@rmu.edu
Open 24 hours

RMU Alert
Emergency Phones
Security Cameras
Automated External Defibrillator (AED)
Injury and Accident Reporting
Crime Prevention Tips
Federal Requirements
Parking Ticket Appeal Procedure
Parking & Vehicle Registration
Services & Programs

Counseling Center

The Robert Morris University Counseling Center is committed to addressing the mental health needs of students via clinical services and psycho-educational programming in order to increase resilience and help students to develop strategies for success.

Patrick Henry, Lower Level
412-397-5900
counseling@rmu.edu
Mon-Fri 8:30AM to 5:00PM

Teletherapy Counseling Appointments
Crisis Response
Emergency Hotlines
Thrive Program
Supporting a Friend

Follow Us On:
Instagram
Twitter
Facebook

Student Health Services - UPMC MyHealth@School Center

The UPMC MyHealth@School Center is an onsite health and wellness clinic that serves all RMU students.

Jefferson Center
412-397-6220 - Call first
girimonti@rmu.edu
Mon - Fri 8:30AM to 5:00PM

Telemedicine Provider Visits
Student Health Insurance Program
Health Forms & Immunization Records
Local Resources
Health Related Policies
Injury and Accident Reporting

Dean of Students

This office oversees all student life departments and services. Students who need assistance with any part of their college experience can contact our office for guidance and direction

Nicholson 260
412-397-6483
studentlife@rmu.edu
Mon - Fri 8:30AM to 5:00PM

Reporting Unethical Behavior

RMU has an obligation to its students, employees, partners, and the public to maintain the highest ethical standards. Students are encouraged to report instances where they feel unsafe, see something wrong, or have a concern about unethical or inappropriate behavior. All members of the campus community may report non-compliance with the RMU Ready Plan and/or other COVID-19 related safety measures to the Provost's Office, Dean of Students Office, RMU Police Department, or immediate supervisor, as appropriate. The university also utilizes web-based tools for anonymous reporting.

Student Code of Conduct

The Student Code of Conduct ensures a university atmosphere that is conducive to meeting the academic, living/learning, and social goals of our students and university

Code of Student Conduct
Alcohol Policy
Drug Policy
Hazing Policy
RMU Code During COVID-19
Smoking Policy
Solicitation Policy
Weapons Policy

RMU University Police
Title IX Office
Provost's Office
Dean of Students Office
Office of Residence Life (Community Advisor, Professional Staff Members)

Confidential Reporting:
Ethics Point
Maxient

Student Involvement

Through this office, students become involved in one of the 130+ student clubs and organizations at RMU.

The office provides many avenues for students to become engaged Colonials in social, service, leadership, and performing arts opportunities.

Nicholson 270
412-397-5956
studentlife@rmu.edu
Mon - Fri 8:30AM to 5:00PM

Colonial Cupboard Student Food Pantry
Colonial Theatre
Student Engagement Transcripts (SET)
Revolution
Student Clubs and Organizations
RMU Band

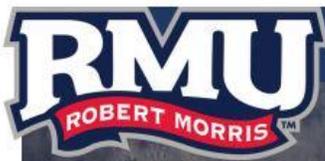
RMU Dining Services

RMU Dining Service is committed to providing a best-in-class dining experience for the RMU community at nine unique locations. Please contact this office to request special dietary needs or to offer suggestions to improve the RMU dining experience.

412-397-6081
diningservices@rmu.edu

Dining Services
Dining Locations
Dining Hours
Dining FAQ
Food Allergy and Gluten Free Program
Student Dining Services Committee

Check your Colonial Cash & Dining Dollars balance with the eAccounts App (Transact)
Apple Store
Google Play



Fall 2020 Dining Locations

rmu.edu/dining



All-Access Locations:

Nicholson - PNC Café (2nd Fl.)
Monday - Thursday 7am - 11pm
Friday 7am - Midnight
Saturday - Sunday 8am - Midnight

Nicholson - Quick Bites @ PNC Café (2nd Fl.)
Monday - Friday Noon - 2pm & 4:30pm - 6:30pm

Nicholson - Quick Bites @ The Grill on the Patio
Monday - Friday 11am - 2pm & 4pm - 7pm

John Jay Gym - Quick Bites
Monday - Friday Noon - 2pm & 4:30pm - 6:30pm

Scaife - Quick Bites (Ground Level)
Monday - Friday 8am - 10am & 11am - 1pm

Wheatley - Cinco Cantina (1st Fl.)
Monday - Friday 11am - 2pm & 4pm - 7pm

Retail Locations:

Nicholson - Romo's Café (3rd Fl.)
Monday - Friday 7pm - 9pm
Saturday 10am - 9pm
Sunday Closed

Hale Café (2nd Fl.)
Monday - Thursday 10am - 5pm
Friday 10am - 3pm

Retail & All-Access:

Yorktown Café (Ground Fl.)
Monday - Friday 8am - 2pm & 5pm - 12am
Saturday - Sunday 5pm - 12am



Center for Student Success & Professional Development (CSSPD)

The Center for Student Success and Personal Development's mission is to provide data-driven academic and career guidance in an inclusive environment by helping each student persist and thrive at RMU from orientation to graduation. Each undergraduate student is assigned a success coach to provide academic support and career development.

Nicholson 270
412-397-6862
center4success@rmu.edu
Mon - Thurs 8:30AM to 6:00PM,
Fri 8:30AM to 5:00PM

Academic & Career Coaching
Act 101 Grant Services
First Year Seminar Program
Multicultural Student Services
RMU-Pittsburgh Promise
Student Employment Program
Transfer Student Services
Tutoring Services
Undecided Student Advising
Navigate
Career Resource Guides by Major
Career Development Tip Sheets
Handshake
Talent Track
Vault

Services for Students with Disabilities (SSD)

SSD connects qualified students with necessary accommodations and resources to have an equal access to their education.

Nicholson 261
412-397-6884
SSD@rmu.edu
Mon - Fri 9:00AM to 5:00PM

Test Center
SSD Policies and Procedures
Accommodations Questionnaire
Academic & Classroom
Housing
Dining
Dietary Needs & Food Allergies
ESA/ Service Animals
Temporary Accommodations

RMU ID Card Office

This office oversees the RMU Student Identification Card. Services include new and replacement cards and adding Colonial Cash to your account.

Nicholson Center, Level 3
412-397-5496
IDCardOffice@rmu.edu
<https://idcardoffice.youcanbook.me>
Mon - Fri 8:30AM to 5:00PM

Receive your RMU ID Card
Lost/Stolen Card
Temporary Freeze
Replacement
Online Account Access
Colonial Cash
On campus
Off Campus

Student Mail Center

This center is where students can receive and send mail and packages. Each resident student will be assigned a campus mail box.

Nicholson 281
412-397-5430
studentmail@rmu.edu
[Click here to check available hours](#)

Shipping services
Student Mailbox Assignments
Sale of:
Packaging supplies
stamps
Certified mail
UPS
Express/Overnight

Colonial Central

This office supports the university by answering the main telephone line providing customer service to students, employees, and the general community. Contact Colonial Central 24/7 to submit maintenance service requests. If you're not sure who to call, call us! We are the "search engine" for RMU!

Reachable by phone 24/7
412-397-4343
colonialcentral@rmu.edu
Open 24 Hours

Report a Work Order
Residence Hall Furniture
Replacement & Repair Charges
Fire Safety & Prevention
If you discover smoke or a fire
Fire and Protection Alarms
Fire Pull Stations
Fire Evacuation Maps
Fire Extinguishers
Room Condition Report
Room Entry Policy

Campus Recreation

This office is home to all recreation facilities, fitness classes, intramural programs, and club sports.

Student Recreation Center
412-397-5446
recsports@rmu.edu

IT Help Desk & Res Tech

This office is a resource for student and staff information technology issues.

Hale 205
412-397-2211
restech@rmu.edu

ResTech
412-397-2299
help@rmu.edu
[Click here for available hours](#)